



# Parent/Guardian Work Service Agreement 2023/24

Aloha Mālamalama Waldorf School Parents, Families, and Guardians,

As a member of our Waldorf 'Ohana, you are probably here because you want the best education for your child. Part of this quality experience comes from how we hold our school and each other in the spirit of cooperation, as we work together to get things done, to network, to build a better school and to have some fun along the way.

**MWS expects 20 hours of work service per parent/guardian each year, which averages to about 2 - 3 hours a month.**

We offer a checklist to help you match your strengths with a particular area. In order to grow our school we rely on and appreciate your contribution. In turn, we will provide a workable organizational system to utilize your valuable time efficiently and effectively.

Also, please 'save the dates' for these **important** meetings and beautification days that **need** your attendance and participation.

- **Saturday, August 13, 2023** ~ **Campus Clean-Up Day and Parent Welcome**
- **Friday, September 27, 2023** ~ **All-School Meeting**
- **Saturday, February 24, 2024** ~ **Campus Beautification Day**

It is the Board's goal to accomplish more than ever and at the same time build relationships and memories and make the world a better place. **Let's work together and make 2023/24 a phenomenal school year!**

Mahalo nui loa,  
MWS Board of Directors

Parent Name \_\_\_\_\_ Child's Name \_\_\_\_\_ Teacher/class \_\_\_\_\_

Phone \_\_\_\_\_ email \_\_\_\_\_

Best way to be contacted \_\_\_\_\_ Best time \_\_\_\_\_ Best days \_\_\_\_\_

What committee would you like to join?

- FESTIVAL**  
Help plan, coordinate and advertise the various festivals and events for the school year.
- OUTREACH**  
Increasing awareness about MWS and Waldorf Education with the intention of increasing enrollment, fostering greater understanding of Waldorf Education and increasing our interaction with the greater community. Helps increase visibility of MWS in the community, organizes Waldorf presentations.
- OFFICE**  
**SUPPORT** Assist the administration with office and organizational operations as directed by them.
- SITE DEVELOPMENT/ CAMPUS OPERATIONS**  
Help with day to day operations and repair/maintenance projects; developing a comprehensive site development plan for our campus to include immediate, mid- and long-range objectives and projects. The committee is also responsible for the overseeing of project implementation and evaluation.
- GROWTH & DEVELOPMENT**  
Enhancing the financial stability of the school by increasing and energizing the school's donor base. Works with donor databases, assists in Grant research and writing.

- continued on the other side -



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## What jobs are you interested in?

Please choose your interests and skills as well as activities and projects that you enjoy doing and can contribute with a true spirit of giving. Consider your availability and if you will work remotely or hands-on at our campus. Please keep track of your hours in the office. Our Volunteer Coordinator will contact you about the jobs you pick.

- Festival/Events**  Team Lead  Advertising/Signs  Donations  Auction  Rummage Sale  Baking/Food Prep  
 Set-up  I want to participate in Parent Hui (Parent gatherings)

## Growth and Development

- Grant Writing  Research  Donations  I know fundraising  Search for donors  Fundraiser planning

## Outreach/Advertising

- Public Service Announcements  Promoting MWS at fairs/markets  Study/Discussion Groups  Parent Education/Play Groups  
 I know local businesses  I am out and about a lot  I like to socialize/network  
 I am a positive public spokesperson  I know Waldorf Philosophy

## Site Development/Campus Operations

- I have tools  I have skills/expertise  I know community needs  I can project manage  I know Finish Carpentry  
 Framing  Plumbing  Painting  Electrical  Landscaping  Beekeeping  Gardening  Bio-dynamics  
 I have a truck for hauling/delivering

## Office/Admin Support

- I am artistic  I can create signs/posters  I use Microsoft Word  I use Excel  I like office work  
 I communicate well in writing  I can do photography  I can do videography  Social Media Assistance  
 Special Projects  Recycling  Filing  Correspondence  Pick up packages at Kea’au Post Office  Errands  
 Cleaning  Alumni Relationships

## Hospitality

- Decorating  Open House  Greeters  Coffee Service  Florist Skills  Thank You Notes

## Class Support

- I want to be a class representative  
 Cleaning  Class laundry  Refill class drinking water (5-gallon bottles)  Chaperone/driver  
 Field trip planning/organizing  Help during lessons  Substitute teaching  Help with reading groups

## Availability:

- Weekends  Evenings  During school hours  On-campus  Remote

What special skills and talents do you have?\_\_\_\_\_

Do you have a hobby/business? What is it?\_\_\_\_\_

Do you have tools/equipment that may potentially help MWS? What are they?\_\_\_\_\_

I agree to fulfill the 20 hours of WORK SERVICE at Mālamalama Waldorf School for the **2022/23 School Year**. I have also signed and turned in the Risk/Release/Waiver form.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**This form must be filled out by each parent/guardian. Each family signer is required to contribute 20 service hours per year.**