



Parent/Guardian Work Service Agreement 2023/24

Aloha Mālamalama Waldorf School Parents, Families, and Guardians,

As a member of our Waldorf 'Ohana, you are probably here because you want the best education for your child. Part of this quality experience comes from how we hold our school and each other in the spirit of cooperation, as we work together to get things done, to network, to build a better school and to have some fun along the way.

MWS expects 20 hours of work service per parent/guardian each year, which averages to about 2 - 3 hours a month.

We offer a checklist to help you match your strengths with a particular area. In order to grow our school we rely on and appreciate your contribution. In turn, we will provide a workable organizational system to utilize your valuable time efficiently and effectively.

Also, please 'save the dates' for these **important** meetings and beautification days that **need** your attendance and participation.

- **Saturday, August 13, 2023** ~ **Campus Clean-Up Day and Parent Welcome**
- **Friday, September 27, 2023** ~ **All-School Meeting**
- **Saturday, February 24, 2024** ~ **Campus Beautification Day**

It is the Board's goal to accomplish more than ever and at the same time build relationships and memories and make the world a better place. **Let's work together and make 2023/24 a phenomenal school year!**

Mahalo nui loa,
MWS Board of Directors

Parent Name _____ Child's Name _____ Teacher/class _____

Phone _____ email _____

Best way to be contacted _____ Best time _____ Best days _____

What committee would you like to join?

- FESTIVAL**
Help plan, coordinate and advertise the various festivals and events for the school year.
- OUTREACH**
Increasing awareness about MWS and Waldorf Education with the intention of increasing enrollment, fostering greater understanding of Waldorf Education and increasing our interaction with the greater community. Helps increase visibility of MWS in the community, organizes Waldorf presentations.
- OFFICE**
SUPPORT Assist the administration with office and organizational operations as directed by them.
- SITE DEVELOPMENT/ CAMPUS OPERATIONS**
Help with day to day operations and repair/maintenance projects; developing a comprehensive site development plan for our campus to include immediate, mid- and long-range objectives and projects. The committee is also responsible for the overseeing of project implementation and evaluation.
- GROWTH & DEVELOPMENT**
Enhancing the financial stability of the school by increasing and energizing the school's donor base. Works with donor databases, assists in Grant research and writing.

- continued on the other side -



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What jobs are you interested in?

Please choose your interests and skills as well as activities and projects that you enjoy doing and can contribute with a true spirit of giving. Consider your availability and if you will work remotely or hands-on at our campus. Please keep track of your hours in the office. Our Volunteer Coordinator will contact you about the jobs you pick.

- Festival/Events** Team Lead Advertising/Signs Donations Auction Rummage Sale Baking/Food Prep
 Set-up I want to participate in Parent Hui (Parent gatherings)

Growth and Development

- Grant Writing Research Donations I know fundraising Search for donors Fundraiser planning

Outreach/Advertising

- Public Service Announcements Promoting MWS at fairs/markets Study/Discussion Groups Parent Education/Play Groups
 I know local businesses I am out and about a lot I like to socialize/network
 I am a positive public spokesperson I know Waldorf Philosophy

Site Development/Campus Operations

- I have tools I have skills/expertise I know community needs I can project manage I know Finish Carpentry
 Framing Plumbing Painting Electrical Landscaping Beekeeping Gardening Bio-dynamics
 I have a truck for hauling/delivering

Office/Admin Support

- I am artistic I can create signs/posters I use Microsoft Word I use Excel I like office work
 I communicate well in writing I can do photography I can do videography Social Media Assistance
 Special Projects Recycling Filing Correspondence Pick up packages at Kea’au Post Office Errands
 Cleaning Alumni Relationships

Hospitality

- Decorating Open House Greeters Coffee Service Florist Skills Thank You Notes

Class Support

- I want to be a class representative
 Cleaning Class laundry Refill class drinking water (5-gallon bottles) Chaperone/driver
 Field trip planning/organizing Help during lessons Substitute teaching Help with reading groups

Availability:

- Weekends Evenings During school hours On-campus Remote

What special skills and talents do you have?_____

Do you have a hobby/business? What is it?_____

Do you have tools/equipment that may potentially help MWS? What are they?_____

I agree to fulfill the 20 hours of WORK SERVICE at Mālamalama Waldorf School for the **2022/23 School Year**.
I have also signed and turned in the Risk/Release/Waiver form.

SIGNATURE _____ DATE _____

This form must be filled out by each parent/guardian. Each family signer is required to contribute 20 service hours per year.